

# Non-Destructive Testing (NDT) Apprenticeships – Employer’s Letter Pro Forma



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APPRENTICESHIPS

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Apprenticeship Administrator  
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Name and address:

Email address:

Contact telephone number(s):

Date:

Dear Sir/Madam,

Apprentice’s name: \_\_\_\_\_

Apprentice’s registration number: \_\_\_\_\_

Name of apprenticeship: \_\_\_\_\_

The above-named apprentice has completed the NDT apprenticeship

The apprentice wishes to apply for the following:

End-point assessment

Engineering Council registration at EngTech level (highly recommended)

I can confirm that the apprentice has completed the requirements of the ‘apprenticeship standard’ and is familiar with the requirements of the ‘Guidance on the End-Point Assessment Process’ document.

I would like the Institute for Apprenticeships (IfA) to send the apprenticeship certificate to the British Institute of NDT (BINDT), so that it can present the certificate to the apprentice and formally acknowledge the apprentice’s achievements

Included with this communication is the apprentice’s ‘Portfolio of Evidence’

I look forward to hearing from you.

Yours faithfully,

Signature of employer:

Name of employer:

\_\_\_\_\_

\_\_\_\_\_